



CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA
APPLICATION FOR CONDONATION OF SHORTAGE OF ATTENDANCE

(with effect from 2022 admission)

Read the instructions over leaf carefully before filling the form.

1. Name and address of the applicant (as in the University records in Capital Letters)				
2. Name of the College				
3. Name of the course with Branch/subject and year of admission				
4. Details of the Semester/year in which condonation of attendance is sought	Branch/ Subject	Semester/ Year	Reg.No. with Month & Year	
5. Date of Commencement of Examination				
6. Whether condonation of attendance was already granted during the course of study. If yes, give details	Branch/ Subject with semester	Reg.No. & Year	U.O.No. with date	Percentage/ days of shortage condoned
7. Details of working hours/days in the Semester/years for which condonation is applied for	i. Total No.of working hours/days for the Semester/Year.			
	ii. Minimum No.of hours/days required for Attendance			
	iii. No.of hours/days attended by the candidate			
	iv. Shortage of attendance in hours/days			
8. Reason for absence				
9. Particulars of fee remitted	Receipt No.	Date	Amount	Bank Details
10. Particulars of enclosure				
11. Signature of the applicant with date				

CERTIFICATE BY THE PRINCIPAL

Certified that the details furnished above have been verified and found correct and that the reason for the absence is genuine. Hence the application is recommended.

(Office Seal)

Signature of the Principal with date

Station:

Date:

